

Paris City Commission  
Commission Chambers  
Paris, Kentucky  
September 10, 2013

The Paris City Commission met in regular session Tuesday, September 10, 2013 at 9:00 a.m. Mayor Michael Thornton called the meeting to order and led the Pledge of Allegiance.

Present: Commissioner Jo Ann George, Commissioner Wallis Brooks, Commissioner Stan Galbraith, City Manager John Plummer, Assistant City Manager Mike Withrow, City Attorney Bryan Beaman, City Clerk Cheryl Dryden and Utilities/Finance Director Jim McCarty. Commissioner Tim Gray was absent.

### **Approve Agenda**

Motion made by Brooks, seconded by George and unanimously carried to approve the agenda as presented.

### **Approve Minutes**

Motion made by George, seconded by Brooks and unanimously carried to approve minutes of the August 27, 2013 regular session as presented.

### **Public Comment**

Chamber of Commerce Executive Director Lucy Cooper presented current financials and discussed the various activities and functions sponsored by the Chamber.

Linda Stubblefield, Executive Director of the Paris-Bourbon County Tourism Commission, presented the FY 2014 budget for the Tourism Commission and provided literature promoting upcoming events in the city.

Cyndi Steele, Bourbon County Health Department representative, discussed the top ten health/social issues in the county and cited drug/alcohol abuse and obesity as the top two issues. Ms. Steele advised the next meeting of the Community Health Improvement Plan was scheduled for October 17<sup>th</sup>.

John Marshall of 146 Cross Creek Drive came before the commission concerning tall grass and weeds in the Houston Oaks subdivision. Mr. Marshall questioned the agricultural exemption status allowed for the six or seven acres surrounding his house and requested the commission respond to a list of questions regarding the weed and grass ordinance. Thornton explained that the process in addressing offenders had not changed and that violators generally wait to the last day given in the violation notice to address the issue. Beaman advised each new violation notice is considered a separate offense.

### **Communications**

Brooks moved and Thornton seconded to accept and file the USDA letter authorizing advertising of construction bids for the Rural Development Water Project. Motion carried by unanimous voice vote.

### **Consent Agenda – None**

### **Old Business**

Motion made by Thornton and seconded by Brooks to give second reading to the following ordinance levying ad valorem tax on motor vehicles and watercraft for calendar year 2014. Motion carried by unanimous voice vote.

**CITY OF PARIS  
ORDINANCE 2013-8**

**AN ORDINANCE LEVYING CITY OF PARIS AD VALOREM TAXES FOR GENERAL MUNICIPAL PURPOSES FOR THE CALENDAR YEAR OF 2014 ON MOTOR VEHICLES AND WATERCRAFT WITHIN THE TAXING JURISDICTION OF THE CITY OF PARIS SHALL BE THE RATE OF \$0.17 PER ONE HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION.**

Be it ordained by the City of Paris:

Section 1: That for the purpose of general support of the government of the City of Paris, and the payment of its debts and expenses for the calendar year of 2014, there be and hereby are levied ad valorem taxes on each one hundred (\$100.00) dollars of the January 1, 2014 assessed valuation by the Bourbon County Property Valuation Administrator of all motor vehicles and watercraft within the taxing jurisdiction of the City of Paris which shall be at the rate of \$0.17.

Section 2: This Ordinance shall take effect upon its passage and publication in full as required by law, with an effective date of January 1, 2014.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting of August 27, 2013. Read for the second time, adopted and approved at regular meeting of September 10, 2013.

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Michael Thornton, Mayor

Attest:

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Cheryl Dryden, City Clerk

Motion made by Thornton and seconded by Galbraith to adopt on second reading the following ordinance levying ad valorem tax for real property for fiscal year 2013-2014. Motion carried by unanimous voice vote.

**CITY OF PARIS  
ORDINANCE 2013-9**

**AN ORDINANCE LEVYING CITY OF PARIS AD VALOREM TAXES FOR GENERAL MUNICIPAL PURPOSES FOR THE FISCAL YEAR OF 2013-2014 ON REAL PROPERTY WITHIN THE TAXING JURISDICTION OF THE CITY OF PARIS SHALL BE AT THE RATE OF \$0.111 PER ONE HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION.**

Be it ordained by the City of Paris:

Section I: That for the purpose of general support of the government of City of Paris, and the payment of its debts and expenses for the fiscal year 2013-2014, there be and hereby, are levied ad valorem taxes on each one hundred (\$100.00) dollars of the January 1, 2013 assessed

valuation by the Bourbon County Property Valuation Administrator of all real property within the taxing jurisdiction of the City of Paris, which shall be at the rate of \$0.111.

Section II: All taxes not paid by the 31<sup>st</sup> day of December, 2013 shall be subject to a penalty of ten percent (10%) plus interest at the rate of twelve percent (12%) per annum.

Section III: This Ordinance shall take effect upon its passage and publication in full as required by law, with an effective date of July 1, 2013.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting of August 27, 2013. Read for the second time, adopted and approved at its regular meeting of September 10, 2013.

### **CITY OF PARIS, KENTUCKY**

By: \_\_\_\_\_  
Michael Thornton, Mayor

ATTEST:

\_\_\_\_\_  
Cheryl Dryden, City Clerk

Motion made by Galbraith and seconded by Brooks to adopt on second reading the following ordinance levying ad valorem tax for personal property, other than motor vehicles and watercraft, for fiscal year 2013-2014. Motion carried by unanimous voice vote.

### **CITY OF PARIS ORDINANCE 2013-10**

**AN ORDINANCE LEVYING CITY OF PARIS AD VALOREM TAXES FOR GENERAL MUNICIPAL PURPOSES FOR THE FISCAL YEAR OF 2013-2014 ON PERSONAL PROPERTY, OTHER THAN MOTOR VEHICLES AND WATERCRAFT, WITHIN THE TAXING JURISDICTION OF THE CITY OF PARIS SHALL BE AT THE RATE OF \$0.111 PER ONE HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION.**

Be it ordained by the City of Paris:

Section I: That for the purpose of general support of the government of City of Paris, and the payment of its debts and expenses for the fiscal year 2013-2014, there be and hereby, are levied ad valorem taxes on each one hundred (\$100.00) dollars of the January 1, 2013 assessed valuation by the Bourbon County Property Valuation Administrator of all personal property, other than motor vehicles and watercraft, within the taxing jurisdiction of the City of Paris, which shall be at the rate of \$0.111.

Section II: All taxes not paid by the 31<sup>st</sup> day of December, 2013 shall be subject to a penalty of ten percent (10%) plus interest at the rate of twelve percent (12%) per annum.

Section III: This Ordinance shall take effect upon its passage and publication in full as required by law, with an effective date of July 1, 2013.

The foregoing ordinance was introduced and read for the first time at the City Commission's regular meeting of August 27, 2013. Read for second time, adopted and approved at its regular meeting of September 10, 2013.

CITY OF PARIS, KENTUCKY

By: \_\_\_\_\_  
Michael Thornton, Mayor

Attest:

\_\_\_\_\_  
Cheryl Dryden, City Clerk

**New Business**

Motion made by Galbraith, seconded by George and unanimously carried to authorize the mayor to sign the following resolution declaring the week of September 22, 2013 as Paris-Bourbon County YMCA Week in recognition of the important work and services that the Paris-Bourbon County YMCA has provided Bourbon County citizens for the past 100 years.

CITY OF PARIS RESOLUTION 2013-34  
BOURBON COUNTY RESOLUTION 2013-\_\_\_\_\_

WHEREAS, the Paris-Bourbon County YMCA was formally incorporated and organized on September 23, 1913 as reflected by the Secretary of State of the Commonwealth of Kentucky and its duly executed Articles of Incorporation;

WHEREAS, the Paris-Bourbon County YMCA was one of the first YMCA's in the Commonwealth of Kentucky and has served the citizens of Bourbon County and Paris for 100 years:

WHEREAS, the Paris-Bourbon County YMCA's services are guided and have been guided by four core values that include caring, honesty, respect, and responsibility throughout its 100 year history;

WHEREAS, the Paris-Bourbon County YMCA is a powerful association of staff, volunteers, and members who are committed to healthy living, social responsibility, and youth development;

WHEREAS, the Paris-Bourbon County YMCA serves men, women, and children of all walks of life creating equal opportunities for all individuals to grow and prosper physically and mentally in a safe environment free of prejudice and discrimination;

WHEREAS, the Paris-Bourbon County YMCA has increased the quality of life and health of all Bourbon County and Paris residents throughout its 100 year history;

WHEREAS, the Paris-Bourbon County YMCA is and has been an important part of Bourbon County's culture and community for the past 100 years:

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

THAT IN RECOGNITION OF THE IMPORTANT WORK AND SERVICES THAT PARIS-BOURBON COUNTY YMCA HAS PROVIDED BOURBON COUNTY CITIZENS FOR THE PAST 100 YEARS, THE WEEK OF SEPTEMBER 22, 2013 IS HEREBY DECLARED

**PARIS-BOURBON COUNTY YMCA WEEK**

Resolved by the unanimous vote of the Paris City Commission this 10<sup>TH</sup> day of September, 2013.

\_\_\_\_\_  
Michael Thornton, Mayor

Resolved by the unanimous vote of the Bourbon County Fiscal Court this \_\_\_\_\_ day of September, 2013.

Engineering Services Director, Mike Asalon, reported the bid of Walter Martin Excavating in the amount of \$148,500 as the lower of two bids received for repair of the retaining wall located along Second Street in Hopewell Springs Park. Thornton recommended the city file lien releases before authorizing any draw of funds by the contractor. Brooks moved to accept the bid of Walter Martin Excavating for repair of the Hopewell Springs Park retaining wall. Galbraith seconded the motion. Motion carried by unanimous voice vote.

Galbraith, in an update on the Stoner Creek Trails Project, reported Phase I from the Wastewater Plant to and under the CSX railroad bridge had been completed and Phase II was complete from Hopewell Springs Park back to and through Garrard Park. Galbraith stated the Trails Committee was unable to obtain the matching funds for the \$50,000 Land and Water Conservation grant and notification had been given to the state. Galbraith advised in the process the Trails Committee incurred \$15,975 in fees to HDR Engineering Company for Phase II for which HDR was willing to accept one-half and hold the remainder in abeyance and since the grant was acquired through the city, the city was technically “on the hook” for the debt. Galbraith moved to pay HDR Engineering Company approximately \$3,800 out of this year’s budget to satisfy invoice on Stoner Creek Trails Phase II with the balance to be paid after July 1, 2014. Motion seconded by Brooks. All ayes. Motion carried.

In consideration of Spears Mill dam grant, McCarty presented a summary page for Project Agreement # 68-5C16-13077 for removal and disposal of trees, logs, stumps, shrubs, brush and rubbish and the shaping of the channel at Stoner Creek Dam #2 at a total cost of \$57,200. Motion made by Thornton to accept with the project cost not to exceed \$57,200. Brooks seconded the motion. Motion carried by unanimous voice vote.

Motion made by Thornton and seconded by Galbraith in support of purchasing the Hydra-Stop Model LD4120THS at a cost of \$49,133.90. Motion carried by unanimous voice vote.

In discussion of the street sweeping contract with Sweep All, Inc., McCarty advised the proposal included sweeping twenty curb miles of primary streets weekly throughout the 12 months including the three primary downtown streets (Pleasant, Main and High) from Fourteenth to Second Street to be swept twice per week with all remaining city streets not included in the weekly schedule to be swept once a month throughout the year. Motion made by Thornton in support of letting the contract for street sweeping to Sweep All, Inc. at an annual cost of \$97,400 with conditions to include a rental agreement if stored on city property, completion of a daily work log with beginning and ending hours approved by the city manager before payment and in compliance with the city’s occupational license ordinance. Motion seconded by Galbraith. Motion carried by unanimous voice vote.

First reading was given to an ordinance relating to sanitary sewer tap fees.

In discussion of the nuisance ordinance that would address residential rentals and landlord issues, Beauman offered the following seven points for consideration: (1) establish a certain level or degree in addressing domestic issues (2) determine what triggers calls and at what point would a landlord be in violation (3) the frequency of calls (4) determine how to rein in the location for instance the location of landlord in relation to location of violation (5) the setting of a fine structure (6) the right of appeal and (7) the possible termination of utilities for violations. Thornton questioned whether government programs i.e. Section 8 could be held accountable by allowing landlords and tenant violators to continue to receive assistance. Beauman stated he would look at other city ordinances and Bellevue, Kentucky in particular.

## **Financial Business**

Motion made by Galbraith and seconded by Brooks to approve payment of invoices. Motion carried by unanimous voice vote.

GENERAL FUND	9/10/2013	DESCRIPTION
A Action Pest Control	\$ 105.00	Maintenance - August
Apollo Oil Company	\$ 1,909.05	Bulk Tellus - All Depts.
AT&T	\$ 2,489.46	Service
AT&T	\$ 97.46	Service - Police
Bluegrass Emergency Response Team	\$ 1,375.00	FY 2014 dues
Breslin, Shane	\$ 63.28	Training expense - Police
Buds Police Supply	\$ 1,320.00	24 Glock night sights
Central KY Mechanical Services	\$ 365.00	Repair - Street #118
Chris Claypool Memorial Skate Park	\$ 5,000.00	Contribution
Citizen Advertiser	\$ 738.37	Ads - August
Clean Sweep Janitorial Service	\$ 1,300.00	Service - August
Code Administrators Assn of KY	\$ 160.00	Conference registration - Withrow
Columbia Gas	\$ 236.57	Service
Combined Utilities	\$ 8,807.00	Service
Custom Metalworks	\$ 250.00	Repair vacuum trap door - Street #118
Cynthiana/Harrison County Planning	\$ 30.00	HB 55 training session - Plummer
Don Beheler	\$ 125.00	Rent - Sept
Dotson Bros Quick Lube	\$ 42.93	Oil change - Police
Fleet One	\$ 14,364.78	Fuel
French's Lawn Care	\$ 2,795.00	Mowing service - Sept
Galls	\$ 231.00	Digital surveillance glasses, pants - Police
Kentucky Uniforms	\$ 261.65	Jackets - Fire
KLC Premium Finance	\$ 25,459.12	W/C, property policy - 1 of 9
KLC Premium Finance	\$ 19,644.16	Liability policy - 2 of 9
KLC Premium Finance	\$ 25,459.12	W/C, property policy - 2 of 9
Mann Consultant Services	\$ 600.00	Retainer - August
Martin's Sanitation Service	\$ 1,100.00	Portable toilet rentals - August
Mastin's Auto Service	\$ 2,462.21	Repairs - Police, WWTP
Paris Bo Co E911	\$ 15,000.00	Contribution - Sept
Paris Bo Co EMS	\$ 22,200.00	Contribution - Sept
Paris-Bo Co Senior Center	\$ 7,500.00	One-half contribution FY 2014
Standard Business Machines	\$ 71.39	Cost per copy agreement - Office
Sturgill, Turner, Barker & Moloney	\$ 7,539.47	Legal service - August
Tech Resources	\$ 142.50	Add minutes to website, set commission page
Thompson, David	\$ 35.86	Training expense - Police
Tourism Commission	\$ 1,875.70	Transient room tax - Best Western
Traditional Bank	\$ 3,108.09	Loan payment - Sept
Vanover Consulting	\$ 1,424.50	P&Z study - 64.75 hrs.
Verizon Wireless	\$ 836.35	Mobile service
Verizon Wireless	\$ 1,321.70	Mobile broadband - Police, Fire
Vogelpohl Fire Equipment	\$ 926.45	Holmatro rescue tools annual maintenance - Fire

**COMBINED  
UTILITY AP  
REPORT**

**COMMISSIONER'S  
MEETING SEPT  
10, 2013**

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION OF PURCHASE</u>
AMERICAN INDUSTRIES INC	\$ 92.58	TREATMENT CHEMICALS/WWTP
BB&T GOERNMENTAL FINANCE	\$ 2,899.33	PYMT 8/48 - 2013 GARBAGE TRUCK

BROWNSTOWN ELECTRIC	\$ 5,149.88	TECHNICAL SUPPLIES/ELEC.DIST.
CCP INDUSTRIES	\$ 237.56	TECHNICAL SUPPLIES/WWTP
CITY OF PARIS/GF ADVANCES	\$ 83,204.10	REIMBURSE GENERAL FUND
CITY OF PARIS UTILITIES	\$ 2,916.55	UTILITY DEPOSITS APPLIED ON ACCOUNTS
CITY OF PARIS/GF ALLOCATION	\$ 40,000.00	REIMBURSE GENERAL FUND
COLUMBIA GAS	\$ 34.72	UTILITIES/WWTP
FAIRBANKS MORSE-ENGINE	\$ 4,908.82	EQUIPMENT PARTS/ELEC.PROD.
FAIRBANKS SCALES	\$ 1,004.00	MAINTENANCE AGMT/WATER & WWTP
FAUST ELECTRIC LLC	\$ 432.96	EQUIPMENT PARTS/WWTP
FERRELL & ALLISON PSC	\$ 320.00	PHYSICALS/ELEC.PROD.
FOUSER ENVIRONMENTAL	\$ 584.00	LAB TESTING/WWTP & WATER
HATTON, RICK	\$ 100.00	REIMBURSE FOR SAFETY BOOTS
KENTUCKY UTILITIES	\$ 8,203.07	ELECTRIC/WATER & WWTP
KENTUCKY SERVICE CO INC	\$ 9,819.24	EQUIPMENT MAINTENANCE/WATER
MCCARTY, JAMES	\$ 102.83	REIMBURSE TRAVEL/MEETING EXPENSES
OFFICE DEPOT CREDIT PLAN	\$ 443.38	OFFICE SUPPLIES/UTILITIES
PARTSMASTER	\$ 112.90	SPECIFIC SUPPLIES/WWTP
PENNSYLVANI ELECTRIC COIL	\$ 6,974.00	EQUIPMENT MAINT/ELEC.PROD.
PNEU-DRAULICS	\$ 6.95	VEHICLE PARTS/ELEC.PROD.
RAWDON MYERS INC	\$ 3,252.18	SPECIFIC SUPPLIES/WWTP
REPUBLIC DIESEL	\$ 3,294.99	VEHICLE PARTS/MAINT.WWTP & SANIT.
RUMPKE	\$ 28,906.50	CONTRACTED SERVICES
SOUTHERN STATES LEX CORP	\$ 116.33	SUPPLIES/WATER & UTILITIES
STANDARD BUSINESS MACHINES	\$ 1,150.00	OFFICE EQUIPMENT/UTILITY
SUNBELT RENTALS INC	\$ 430.68	RENTS AND STORAGE/ELEC.DIST./WWTP
TEREX UTILITIES	\$ 1,063.00	VEHICLE MAINT/ELEC.DIST.
TIRE DISCOUNTERS	\$ 28.84	OIL CHANGE/WATER
VARIOUS CUSTOMERS	\$ 1,120.93	UTILITY DEPOSIT REFUNDS
WESCO DISTRIBUTION	\$ 4,495.55	TECHICAL SUPPLIES/ELEC.DIST.
WOODFORD OIL COMPANY	\$ 4,508.20	OPERATING FUELS/ELEC.PROD.

McCarty reported the USDA required interim financing documentation for the Rural Development Water Project. Consensus was to use the already established line of credit with Traditional Bank.

McCarty reported a budgetary number for rebuilding of the Lexington Road lift station came in at \$280,000 and proposed combining this project with the \$840,000 power plant project for a \$1.12 million bond issue. Consensus was to combine both projects and move forward with the bond issue.

McCarty advised a financial consultant had expressed interest in renting the third floor atrium in the PMC building. Consensus was to offer the space at \$200 per month.

### Reports of Staff

Withrow reported condemnation orders to continue for two properties (High Street and Washington Street) that are up for master commissioner sale.

Chief Andy Roe presented a list of items that had been acquired through surplus and grants for the Paris Fire Department and Paris-Bo Co EMS.

Motion made by Brooks, seconded by Galbraith and unanimously carried to authorize the mayor to sign the Community Rating System Annual Recertification form as requested by Engineering Services Director Mike Asalon.

Human Resources Director Erin Morton reported merit evaluations went really well with an average pay increase under budget at 2.1%.

Beauman stated the Hurley property sale had been approved with the property back in productive use.

George inquired on curb painting on Main Street in the YMCA area. Plummer advised it had been taken care.

Galbraith inquired on status of the Safe Routes to School Project, progress at power plant by Fairbanks Morse and status of water leaks. Asalon reported construction on the Safe Routes to School sidewalk project should begin later in the week. McCarty reported Fairbanks Morse in the process of taking additional measurements before starting the power plant project and the North Middletown Road leak repair contracted out with water distribution planning to repair the High Street leak later in the week. In discussing the water leaks, McCarty reported the water loss percentage for June at 28.5 and 30.2 for July and noted a problem with tracking leak loss since billing numbers are based on meter reads whereas the water plant numbers are actual based on the gallons produced on a monthly basis.

Galbraith reiterated the need to look at appointments to various city boards.

Thornton inquired on status of an environmental fee and cost of scales for the compactor. McCarty said the individual doing the rate study was working on the environmental fee and he would look into the costs of scales for the compactor.

The commission was reminded of a special meeting on Tuesday, September 17<sup>th</sup> at 9 a.m.

### **Executive Session**

Motion made by George, seconded by Galbraith and unanimously carried at 11:15 a.m. to go into executive session to discuss personnel matters pursuant to KRS 61.810(1)(f).

Acknowledging no action taken in the executive session, George moved and Brooks seconded to resume regular session. Motion carried by unanimous voice vote.

### **Adjournment**

Motion made by Galbraith and seconded by Brooks to adjourn the meeting at 11:20 a.m. Motion carried by unanimous voice vote.

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Mayor

Attest:

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City Clerk